

## School Leaver and Undergraduate Scholarships (Secondary)

Tipu Whakarito Te Reo Māori me Te Waka Whakareii

GUIDE 2012

### Important

Please read this Guide before filling in the Application Form. It contains important information to help you:

- » decide whether or not to apply for a scholarship
- » select the scholarship type relevant to you
- » fill out the Application Form.




The Application Form must be fully completed with all necessary documents attached. Incomplete or illegible applications may not be considered. We strongly recommend you ask someone else to check your form before sending it to us.

The Application Form is valid only for people commencing or continuing study at the start of the 2012 academic year. Download the latest forms and guides from [www.TeachNZ.govt.nz](http://www.TeachNZ.govt.nz).

**Applications open: 1 February 2012**  
**Applications close: 1 March 2012**

TeachNZ is happy to answer any questions about scholarships. Call us (free) on 0800 165 225, weekdays between 8:30am and 5pm, or email [teachnz.admin@minedu.govt.nz](mailto:teachnz.admin@minedu.govt.nz). Also visit [www.TeachNZ.govt.nz](http://www.TeachNZ.govt.nz).

**COLOUR KEY:** This Guide and Application Form are colour coded. Areas with a white background apply to everyone making an application, the coloured sections match the scholarship type you are applying for:

-  All Applicants
-  Tipu Whakarito Te Reo Māori
-  Te Waka Whakareii

### The application process



**Apply to enrol in an approved qualification.** See information on page 3 of this Guide.



**Receive an offer of a place to study** from your Tertiary Education Provider.



**Gather the appropriate documents to include with your application.** See pages 3–5 and the checklist on page 7 for more information.



**Get all of your photocopied documents certified.** Take the copies and originals to be sighted, and ensure all **front** pages are stamped and endorsed as true copies of the original.



**Post or courier your completed Application Form** and attached documents in a stamped A4 envelope, by 1 March 2012. *Postal and courier addresses are on page 8 of the Form.*

We will let you know that we have received your application by email. Please contact us if your application is not acknowledged within one week of the closing date, or if your contact details change.

### Scholarship information

#### What are the scholarships worth?

A School Leaver and Undergraduate Scholarship (Secondary) pays your course fees for up to four full-time years. Full-time students also receive an allowance. The allowance is \$10,000 over the period of study (up to four full-time years).

#### How many scholarships are awarded?

Scholarship numbers are capped. For 2012 there are 30 School Leaver and Undergraduate Scholarships (Secondary) Tipu Whakarito Te Reo Māori me Te Waka Whakareii available.

#### Scholarship eligibility

You must meet the eligibility criteria to be assessed for a scholarship. There are two types of scholarship available:

**Tipu Whakarito Te Reo Māori** – for people wanting to teach te reo Māori as a subject in secondary schools.

Tipu Whakarito Te Reo Māori means the beginning of new shoots of te reo Māori.

**Te Waka Whakareii** – for people wanting to teach a secondary subject in te reo Māori in Wharekura.

Te Waka Whakareii – He waka taua whai tauihu, whai whakanikoniko, whakahirahira.

This means a canoe of importance, decorated and embellished.

The eligibility criteria for each type of scholarship are listed on page 3.

**Tipu Whakarito Te Reo Māori scholarship** to become a teacher of te reo Māori in secondary schools.

You must:

- » be a NZ citizen or permanent resident
- » be proficient in te reo Māori
- » be enrolled in a degree that enables you to study at least one 300-level paper in Māori studies, development, language, culture or society, followed by a Secondary Graduate Diploma of Teaching *or* be enrolled in an approved secondary conjoint degree
- » have leadership experience
- » have support from your iwi and/or Māori leaders in your community.

**Te Waka Whakarei scholarship** to become a teacher of a secondary subject in te reo Māori in Wharekura.

You must:

- » be a NZ citizen or permanent resident
- » be fluent in te reo Māori to a level that meets the requirements of the Tertiary Education Provider
- » be enrolled in a degree that enables you to study at least one 300-level paper in a specialist secondary subject, for teaching to a senior level followed by a Secondary Graduate Diploma of Teaching *or* be enrolled in an approved secondary conjoint degree
- » have leadership experience
- » have support from your iwi and/or Māori leaders in your community.

## How are the scholarship applications assessed?

When applications are received by TeachNZ they will be checked to ensure they meet all eligibility criteria.

TeachNZ will assess your application using information supplied by both you and your Tertiary Education Provider. Part of the enrolment process for your teacher education qualification may include a language proficiency assessment. Your Tertiary Education Provider will share the result of this assessment with TeachNZ to assist in the consideration of your application.

A panel of experts will then meet to assess applications according to:

- » your oral and written proficiency in te reo Māori
- » your qualifications and leadership experience
- » support of your application by your iwi and/or Māori leaders in your community.

## Approved secondary teacher education qualifications

These are listed on this page. For more information about the qualifications, see the TeachNZ Secondary Teacher Education Qualifications booklet.

You can access this booklet by visiting the TeachNZ website, [www.TeachNZ.govt.nz](http://www.TeachNZ.govt.nz).

Please contact the Teacher Education Provider directly to confirm details of any programme you are interested in.

AUT University School of Education Te Kura Mātauranga  
AK3515 Graduate Diploma in Secondary Teaching

Bethlehem Tertiary Institute  
PC1796 Graduate Diploma of Teaching (Secondary)

Massey University College of Education  
MY6009 Graduate Diploma of Teaching (Secondary)

New Zealand Graduate School of Education  
PCCC01 Graduate Diploma in Teaching (Secondary)

The University of Auckland Faculty of Education  
AU4090 Graduate Diploma in Teaching (Secondary)

The University of Waikato Faculty of Education  
WI0199 Graduate Diploma of Teaching (Secondary)

University of Canterbury College of Education  
CECC01 Graduate Diploma in Teaching and Learning – Secondary

University of Otago College of Education  
OO0458 Graduate Diploma in Teaching – Secondary Education

Victoria University of Wellington Faculty of Education  
VI00P3 Graduate Diploma of Teaching (Secondary)

## Completing the Application Form

### 1. Type of Scholarship

On the Application form, tick the scholarship type you are applying for, then follow the colour-coded instructions.



### 2. Name and contact details

#### Proof of your name and date of birth

Please supply a certified copy of one of the following:

- » passport
- » birth certificate
- » certificate of citizenship.

Please ensure you enter on the Application Form the name that your Tertiary Education Provider knows you by.

#### Proof of your name change (if applicable)

Please supply a certified copy of one of the following:

- » marriage certificate
- » deed poll
- » birth certificate (that shows name change).



### 3. Citizenship or residency status

#### Proof of your residency status

If you are a New Zealand citizen you need a certified copy of:

- » your NZ passport (ID page) OR
- » your NZ birth certificate OR
- » your certificate of NZ citizenship.

If you are a permanent resident you need certified copies of the following pages in your passport:

- » the main ID page AND
- » the page showing your indefinite NZ permanent residency stamp/sticker. You must have held permanent residence status for at least two years.

## 4. Ethnicity

Please state your ethnicity. This information may be used for statistical purposes.

## 5. Qualifications and academic history

- » Insert details of the highest qualification you've achieved or partially completed either academic or work related.
- » Attach certified evidence of your achievement or partial completion of this qualification to the Application Form.
- » You can also provide further support for your application by inserting details of any other degrees, certificates and awards that you may have achieved. Attach certified evidence of these as well.

### What qualifications do I need to enrol at university?

University Entrance (UE) is the minimum requirement to attend a New Zealand university. To qualify you will need the following National Certificate of Educational Achievement (NCEA) credits:

- » **Approved Subjects:** 42 credits at Level 3 or higher, made up of:
  - 14 credits in one approved subject
  - 14 credits in another approved subject
  - 14 credits from one or two additional domains or approved subjects.
- » **Literacy requirements:** 8 credits in English or te reo Māori at Level 2 or higher, made up of:
  - 4 credits in reading
  - 4 credits in writing.
- » **Numeracy requirements:** 14 credits in Numeracy at Level 1 or higher, made up of:
  - 14 credits in Mathematics or Statistics and Probability or Pāngarau.

### What documents are required as proof of my qualifications?

A4-size certified photocopies of one of the following:

- » official certificate of the qualification
- » official academic transcript (results)
- » New Zealand Qualifications Authority (NZQA) assessment
- » letter from recognised New Zealand tertiary provider.

*Your documented proof must include every year of study.*

### What if my academic transcript shows that I have failed some papers?

Please provide reasons for this if you wish.

### What do I do if I have overseas qualifications?

You must get them assessed by the New Zealand Qualifications Authority (NZQA) before sending us your application. This includes Australian qualifications. You can apply to get your overseas qualifications assessed at [www.nzqa.govt.nz](http://www.nzqa.govt.nz) or by contacting NZQA on 0800 697 296. All papers must be translated into English.

*NZQA will take several weeks to assess these.*

### What are equivalent qualifications?

Equivalent qualifications are ones that are considered the same level on the New Zealand Qualifications Framework. For example, New Zealand's National Certificate of Educational Achievement (NCEA) Level 2 is equivalent to sixth form certificate.

### What do I do if I have lost my qualifications?

Lost qualifications must be replaced so certified copies can be provided with your application. It is your responsibility to contact the New Zealand Qualifications Authority (NZQA) or your Tertiary Education Provider to request copies.

## 6. CV (Curriculum Vitae)

To give the Selection Panel a fuller picture of your qualifications and work history, please supply a brief CV (no more than two double-sided A4 pages). This is optional.

## 7. Tertiary Education Provider declaration

Ask your Head of Department or Programme Director to complete the declaration on page 2 of the Application Form.

## 8. Tauaki a te Kaitātaki (Leadership statement)

He aha ki tōu whakaaro ngā tohu o te kaiārahi pai, ā, he aha aua pūkenga, pūmanawa, āhuatanga hoki e tautoko ana, e whakahau ana, e whakaawe ana rānei i ētahi atu? Nā, kōrerohia mai tētahi tirohanga āu, tētahi wā rānei i hua ake ai ēnei tohu ārahi i a koe ki te arataki, ki te whakahauhau, ki te tautoko i ētahi atu. Ākene he kapa tākaro te take, he tūranga mahi rānei ōu i mua, he rōpū rānei e mahi nā koe, ko te wāhi rānei i a koe i roto i tō whānau, i tō hapū, i tō iwi rānei.

Tell us from your perspective what you think makes a good leader and what is it about those skills, attributes and qualities that support, motivate or influence others; then describe a personal experience or situation where you've utilised your leadership skills to lead, motivate, consult or encourage others. It may be the role you play within your own whānau, hapū or iwi, as part of a sports team, a previous position you've held or a group you have been involved with.

Great teachers have the ability to lead and motivate. Great leaders display qualities of mana, adaptability, perseverance and courage. They also have the ability to pull people together, consult, delegate and make hard decisions when required.

The purpose of asking you to provide a Leadership statement in your application is to gain an understanding of the leadership styles you aspire to, and assess your written competency in te reo Māori.

*You may type your statement and attach a print-out to the Application Form. If choosing this option, please indicate this on page 4 of the Form. We would appreciate it if your response was no more than 500 words of handwritten or typed text.*

**You must list two referees who can confirm your leadership statement.**

***Please note: Your referees cannot be your sibling, spouse, partner, parent or grandparent.***

## 9. Whakapapa, Reo, Tikanga (Identity, Language and Culture)

Ko tētahi o ngā whāinga matua a te Tāhuhu o te Mātauranga ko te kaha whakahuri i te ao mō ngā ākonga Māori kia pai kē atu ai. Nā reira kua whārikihia e te Tāhuhu o te Mātauranga tētahi rautaki e kiia nei ko *Ka Hikitia – He Kauhou Manawaora*.

Ko te whāinga nui a *Ka Hikitia – He Kauhou Manawaora* ko tēnei, 'Kia eke ngā ākonga Māori hei Māori anō ki te taumata angitu o te mātauranga'. He mea tipu tēnei i runga i te kaupapa o Te Ara Pūmanawa Māori e tohu ana i ngā tikanga o te mahi ohu me te whakaaro mana tahi. Ko tāna anō e kī nei ko te reo Māori te waiū o te tikanga, ā, mā te reo Māori hoki ka puta ko te mana o te wairua me te whakaaro. Kāti, ka kīia ai ko te Whakapapa, ko te Reo, ko te Tikanga te tokotoru tapu o te mātauranga mō ngā ākonga Māori katoa. Tēnā, he aha ōu nā whakaaro mō ēnei tū āhuatanga, ā, me pēhea ēnei tū āhuatanga ōu e āwhina i a koe ki te whakaako.

One of the Ministry of Education priorities is to make the greatest difference for Māori students. To achieve this the Ministry of Education has developed a strategy called *Ka Hikitia – Managing for Success*.

The overarching strategic intent of *Ka Hikitia – Managing for Success* is “Māori students achieving education success as Māori”. This builds on the Māori Potential Approach which emphasises working together and sharing power. It recognises that language is the essence of culture and that through te reo Māori, spirituality and thought, are both expressed and valued. In education, Identity, Language and Culture are seen as essential elements for all Māori Learners. Can you describe what this means to you and how your identity, language and culture can support your decision to teach?

The purpose of asking you to provide a statement around Identity, Language and Culture, is to gain a better understanding of what these elements mean to you, how they contribute to supporting your decision to teach, and how they may influence you as a teacher. It also provides an opportunity for you to share your life experiences and your connection with te ao Māori.

*We would appreciate it if your response was no more than 500 words of handwritten or typed text. Please insert your name and address details on page 5 of the Application Form, complete your statement on pages 6-7, detach the pages and give them to the person who has agreed to support your application. **This person can also be one of your referees.** Include the statement, signed by your supporter to the Application Form before sending it to TeachNZ.*

*You or your supporter may be contacted by TeachNZ or the Selection Panel.*

## 10. Applicant declaration

Read and tick each statement if it is true, then sign and date the declaration. If you do not sign the declaration your application may not be considered.

## 11. Document checklist

Use this checklist to ensure you have attached certified copies of all the relevant documents to your application.

## Accepting a scholarship

If your application is successful, TeachNZ will send you:

- » a letter offering you a scholarship
- » an agreement setting out the Terms and Conditions of the scholarship.

## Fees

### How course fees are paid with a scholarship

Course fees are the compulsory fees charged by the Tertiary Education Provider for each paper in which you are enrolled plus compulsory student levies. Course fees do not include course-related costs such as stationery, books, computer equipment, or travel. You must pay course fees upon your enrolment, either personally or with a Student Loan.

Course fees are paid for full-time or part-time study for an approved qualification. Fees are paid for a maximum of four full-time years.

StudyLink manages the payment of fees and allowances on behalf of TeachNZ. When you receive a scholarship, StudyLink confirms with your Tertiary Education Provider that you are enrolled. StudyLink then pays your course fees directly to your Tertiary Education Provider.

*You must pass at least half of your papers each year to have your course fees paid by the scholarship the following year.*

#### What do I do if my fees are due now?

You must arrange initial payment of your fees. Pay your fees personally or contact StudyLink to apply for a Student Loan to pay the fees. If you are granted a scholarship, StudyLink will make a payment to your Tertiary Education Provider who will then refund:

- » you, if you paid the fees personally
- » your Student Loan, if that is how you paid your fees.

**TeachNZ is not responsible for your fees being paid by the due date.**

If you are unable to pay your fees, you should apply for a Student Loan by contacting StudyLink on 0800 88 99 00.

Permanent residents and Australian citizens must have lived in New Zealand for at least two years and reside in New Zealand in order to be eligible for a Student Loan. Permanent residents also need to have held permanent residence status for at least two years.

## Allowances

An allowance of \$10,000 is paid in equal instalments over the period of study.

- » Only full-time students or those granted 'limited full-time' status by StudyLink are eligible for an allowance.
- » Part-time students are not eligible for an allowance.
- » Allowance payments are not taxable.

To receive an allowance for each year of study, you must pass all of the papers you are enrolled in.

### Eligibility

You must be studying full time to be eligible for an allowance. To be considered full time you must be enrolled in a programme of 32 weeks of full-time study, and study at least 80 percent or 0.8 EFTS (equivalent full-time student) within the academic year. 1 EFTS is usually considered to be a standard year of full-time study by most Tertiary Education Providers.

Credits awarded to you through cross-crediting or RPL (Recognition of Prior Learning) are not considered by TeachNZ when assessing whether or not your study has been full time.

Check with your provider or TeachNZ if you are not sure whether your study would be considered full time.

Students who have been granted 'limited full-time status' for Student Loan (living costs) or Student Allowance purposes are also considered full time.

### What does 'limited full-time status' mean?

'Limited full-time status' is applied by StudyLink for a Student Loan (living costs) or a Student Allowance when advice from your education provider to study less than full time is received. This may be because of illness or disability, or because you are finishing an approved qualification and to do this you need to study less than full time, but more than half time. Find out more by contacting StudyLink on 0800 88 99 00.

## Bond period

### Teaching in New Zealand when you finish studying

If you receive a School Leaver and Undergraduate Scholarship (Secondary), you are required to teach in a New Zealand state or state-integrated school for a stipulated time after you graduate.

This is called a 'bond period'. You must complete your bond period within a certain time after finishing your teacher education. For the School Leaver and Undergraduate Scholarship, the bond period is one year for every year the scholarship is received, unless you are in the final year of your study. In this case the bond period is for two years. If your application is successful TeachNZ will send you the Terms and Conditions of the Scholarship Agreement, which will set out your bond period.

Tipu Whakarito Te Reo Māori scholarship recipients must teach te reo Māori to Year 9 to 13 students for the whole bond period.

Te Waka Whakareki scholarship recipients must teach a secondary subject in te reo Māori to Year 9 to 13 students in a Wharekura for the whole bond period.

**If you do not complete your study or bond period you must repay the fees and allowance money you received from your TeachNZ Scholarship.**

### What if I don't get a job when I graduate?

Scholarships are targeted at areas identified as needing teachers, so it's very likely that a position will be available for you. However, it is your responsibility to apply for vacant positions wherever they are in New Zealand. If you do not get a job and do not teach for the required bond period, you must repay your fees and allowance payments.

## Document checklist

- Attach a CV (Curriculum Vitae). No more than two double-sided A4 pages. *(This is optional.)*

**All applicants must provide** a complete, correct and legible Application Form, including:

- Tauaki a te Kaitātaki (Leadership statement, listing two referees)
- Whakapapa, Reo, Tikanga (Identity, Language and Culture statement, and supporter's details).



### Attach certified copies of:

- proof of name and date of birth (your NZ passport or NZ birth certificate or certificate of NZ citizenship)
- proof of change of name *(if applicable: a marriage certificate or deed poll documents)*
- proof of residency status *(if applicable: the main ID page in your passport AND the page showing your indefinite NZ permanent residency stamp/sticker. You must have held permanent residence status for at least two years)*
- proof of your highest qualification. Either a certified copy of a work related certificate or award and/or an academic transcript for any study undertaken.



## Certified copies

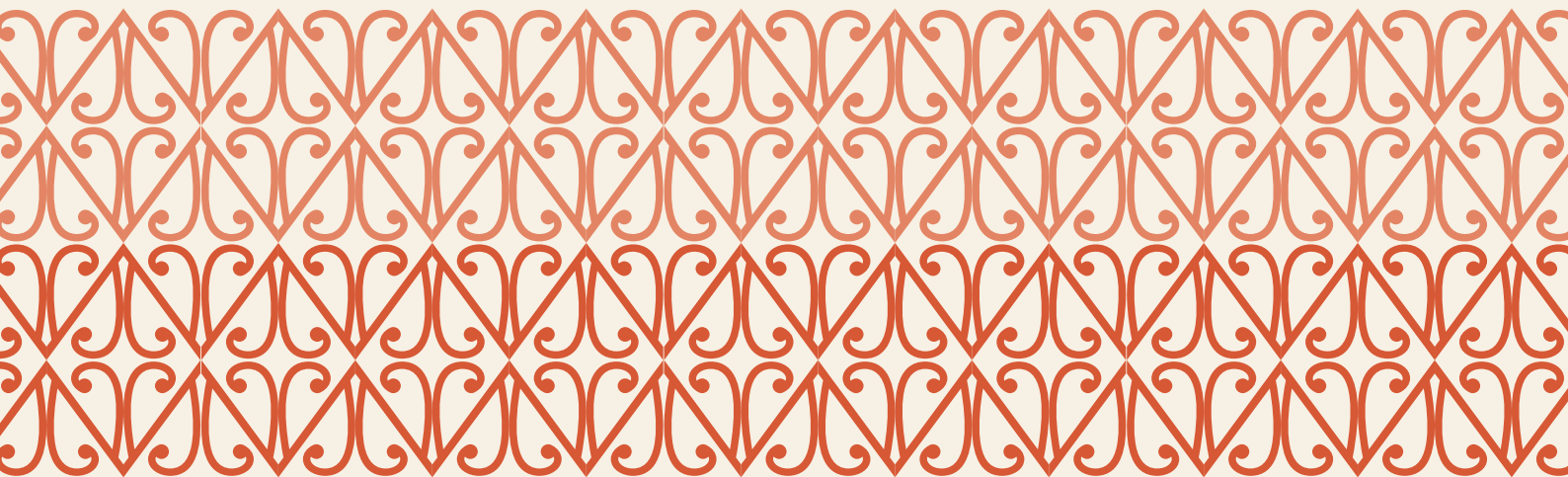
Applications must be accompanied by all required documents as evidence of your eligibility for a scholarship. These documents must be certified photocopies.

### What is a 'certified copy'?

Certified copies are photocopies that have been stamped on the **front page** of all documents and endorsed as a true copy of the original. Any of the following people can certify photocopies:

- » School Principal
- » Registrar of a Tertiary Education Provider
- » District Court Registrar or Deputy Registrar
- » Barrister and Solicitor
- » Justice of the Peace (you can find a list of local Justices of the Peace in the Yellow Pages).

TeachNZ is happy to answer any questions about scholarships. Call us (free) on 0800 165 225, weekdays between 8:30am and 5pm or email [teachnz.admin@minedu.govt.nz](mailto:teachnz.admin@minedu.govt.nz). Also visit [www.TeachNZ.govt.nz](http://www.TeachNZ.govt.nz).



## Scholarship information

Aotearoa needs great teachers, and at TeachNZ we know that great teachers are not all the same – they come from different backgrounds and have different life experiences. Through the School Leaver and Undergraduate Scholarships (Secondary) for Tipu Whakarito Te Reo Māori me Te Waka Whakarei, we want to acknowledge the value that specialist knowledge and qualifications can bring to teaching, and celebrate the diversity, energy and enthusiasm of our future leaders.

These scholarships are available for people who are either proficient or fluent in te reo Māori and who wish to work as a secondary teacher.

If you've always dreamed of a career in teaching, this scholarship may help you achieve your dream. A scholarship provides financial assistance while studying towards a teaching qualification.

For information about other forms of financial help while you study, please contact StudyLink. StudyLink is part of the Ministry of Social Development and administers Student Loans and Allowances. You can contact StudyLink on 0800 88 99 00.

The TeachNZ Secondary Teacher Education Qualification booklet gives information on secondary teacher education programmes of study. These booklets are available on our website, [www.TeachNZ.govt.nz](http://www.TeachNZ.govt.nz).